AISLE to ISLE™
CARIBBEAN WEDDINGS BY SANDALS®

LEGAL WEDDING CEREMONY

WEDDING APPLICATION FORMS

JAMAICA

8124/0724 - North America

INSTRUCTIONS FOR MARRIAGE LICENSE PROCESSING APPLICATION

INSTRUCTIONS

1. The form must be properly completed for it to be accepted. All information must be clearly legible.
2. Spelling of names must be consistent across all documents, or a statutory declaration will need to be provided in addition to other required documents. For example, if your full first name, full middle name and last name is on your birth certificate, your name must appear exactly the same way on your passport or driver's license, etc. This document will be provided (if applicable).
3. Specific Occupation – Please state exact job title, university or college student or retired (exact job title that you're retired from). Examples: kindergarten teacher, director of marketing, retired medical doctor.
4. If the bride and/or groom's occupation is listed as "university student or college student", a copy of the student ID or letter from the institution stating that you are an active student should be provided in addition to other required documents.
5. Birth certificates must be provided in long/complete form only.
6. Divorce decrees should include all pages of court certified final judgment and must be accompanied by a certified court seal, with seal and signature from the issuing court.
7. All copies of documents must be delivered to the address listed on the bottom of page 2.
8. **ALL** translated documents **MUST** be on the translator's company letterhead and include translator's signature along with stamp and/or seal.

NOTES FOR NOTARIZED COPIES

1. The notarized affidavit for documents must have the notary's stamp and signature, all original ink, and must accompany both the bride and the groom's documents. Therefore, there will be one (1) affidavit for the bride and one (1) affidavit for the groom. (See Page 3).
2. All submitted documents must be listed on the affidavit for notarized and certified documents. For example, you would list on the affidavits form (under the original documents section) all copies of the documents you got notarized and will be submitting for your marriage license application (i.e., your Birth Certificate, Passport, Decree of Absolute Divorce, Legal Name Change, etc.)
3. Information for notary public must be clearly legible and their commission expiration date must be valid until after your intended wedding date.

8124/0724 - North America

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WEDDING INFORMATION & MARRIAGE LICENSE PROCESSING FORM
JAMAICA

RESORT NAME _____ WEDDING DATE _____

WEDDING RESERVATION # _____ TIME _____

BRIDE'S LEGAL NAME _____ GROOM'S LEGAL NAME _____

MAILING ADDRESS _____ MAILING ADDRESS _____
PO Box address not applicable PO Box address not applicable

CITY _____ STATE _____ ZIP _____ CITY _____ STATE _____ ZIP _____

DAYTIME PHONE _____ DAYTIME PHONE _____

EVENING PHONE _____ EVENING PHONE _____

EMAIL _____ EMAIL _____

SPECIFIC OCCUPATION _____ SPECIFIC OCCUPATION _____
(Exact job title/Retired from job title) (Exact job title/Retired from job title)

FATHER'S NAME _____ FATHER'S NAME _____

MOTHER'S NAME _____ MOTHER'S NAME _____

BRIDE AND GROOM MUST CHECK

Currently **NOT MARRIED** ☐ B ☐ G **HAVE** been married ☐ B ☐ G **HAVE NEVER** been married ☐ B ☐ G

☐ **I HAVE ENCLOSED THE REQUIRED DOCUMENTATION** (All copies of documents must be notarized and mailed to the address below. Please note that the notary's commission must be valid until after your intended wedding date.)

PLEASE MARK ALL DOCUMENTS SUBMITTED FOR PROCESSING

☐ Notarized copies of **BOTH** bride and groom's state-issued birth certificates **(Birth certificates must be provided in long/complete form only)**
☐ Notarized copies of **BOTH** the bride and groom's valid government-issued passports OR driver's licenses
☐ Notarized copies of **ALL** previous court certified divorce decrees, that include all pages of court certified final judgment, with seal and signature from the issuing court, for **BOTH** bride and groom (if applicable)
☐ Notarized copy of former spouse's state-issued death certificate **AND** notarized copy of related marriage certificate (if applicable)
☐ Notarized copy of legal adoption papers or legal name change (if applicable)
☐ Notarized copy of legal translation of all documents to English along with notarized documents in original language (if applicable)
ALL translated documents **MUST** be on the translator's company letterhead and include translator's signature along with stamp and/or seal.

PLEASE NOTE

- All weddings are subject to a mandatory marriage license and administrative fee.
- Marriage License and administrative fees-of US $250 is in addition to chosen wedding options and is non-refundable 30 days prior to travel.
- A US$150 late processing fee will be charged for weddings booked and/or documents received within 30 days of travel.
- Wedding dates and times are subject to availability. Weddings are only performed at the resort where you are staying.
- Wedding guests not staying at a Sandals Resort or Beaches Resort will be required to purchase a wedding pass. Restrictions apply.
- Wedding day passes are intended for genuine guests and not third party providers of services. Use of third party vendors for other services that are offered by Sandals Resorts and Beaches Resorts is strictly prohibited.

Please sign below and ship this form with the required documentation. We accept packages delivered by Fedex, UPS and DHL.
Please note that documents will not be returned. Documents must be received by Hospitality Purveyors Inc. at least 60 days prior to your arrival date.
Please note that if your documents are not received within the required time frame, the resort will not be able to perform the wedding ceremony.

WE HEREBY CONFIRM THAT WE ARE CURRENTLY NOT MARRIED, AND THAT THE INFORMATION SUBMITTED ABOVE IS TRUE AND ACCURATE.

BRIDE _____ DATE _____

GROOM _____ DATE _____

PLEASE MAIL DOCUMENTS TO

Hospitality Purveyors Inc. Attn: Wedding Department.12200 NW 25th Street, Suite 115, Miami, FL 33182 | Phone 1-877-SANDALS (726-3257) Ext. 2182

8124/0724 - North America

AFFIDAVIT FOR NOTARIZED AND CERTIFIED DOCUMENTS

BRIDE

I, _____
Notary Public Printed Name

ON THIS THE _____ DAY OF _____ IN THE YEAR _____

HEREBY DECLARE AS FOLLOWS:
This is a true and accurate copy of the original documents for:

_____
Full Legal Name of Bride (First, Middle, Last)

COPIES OF ORIGINAL DOCUMENTS:

1 _____ 3 _____

2 _____ 4 _____

THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT:

_____ _____
Legal Name / Signature of Bride Notary Public Stamp & Signature

Notary Public's commission must be valid until after wedding date.

AFFIDAVIT FOR NOTARIZED AND CERTIFIED DOCUMENTS

GROOM

I, _____
Notary Public Printed Name

ON THIS THE _____ DAY OF _____ IN THE YEAR _____

HEREBY DECLARE AS FOLLOWS:
This is a true and accurate copy of the original documents for:

_____
Full Legal Name of Groom (First, Middle, Last)

COPIES OF ORIGINAL DOCUMENTS:

1 _____ 3 _____

2 _____ 4 _____

THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT:

_____ _____
Legal Name / Signature of Groom Notary Public Stamp & Signature

Notary Public's commission must be valid until after wedding date.

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